

RENFREW COUNTY DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING HELD ON SEPTEMBER 26, 2017

at 4:18 p.m.

Chairperson W. Hewitt in the Chair.

TRUSTEES: Present: M. Adam; L. Boland; K. Dunsmoor-Lough; S. Humphries; D. Kaiser;
B. Morris; D. Shields; N. Edge (Student Trustee);
S. McCloskey (Student Trustee)

TRUSTEES:
Absent (With Regret)

STAFF: P. Buffone; G. Bishop; S. Blok; B. McIntyre; J. Poirier;
L. Schimmens; J. Laderoute; S. McIntyre

STAFF:
Absent (With Regret)

The invocation was read by Chairperson W. Hewitt.

100. DECLARATION OF CONFLICTS

Chairperson W. Hewitt asked for declarations of conflict. None were forthcoming.

101. APPROVAL OF AGENDA

MOVED BY K. DUNSMOOR-LOUGH seconded by B. Morris that the Renfrew County District School Board approves the agenda for today's meeting.

The motion was CARRIED

102. CONFIRMATION OF MINUTES

MOVED BY D. SHIELDS, seconded by L. Boland that the Renfrew County District School Board confirms the minutes of the Board Meetings held on August 29, 2017 and September 12, 2017.

The motion was CARRIED

103. PRESENTATION – Summer Programs Student Presentation

Superintendent J. Poirier welcomed ADHS teacher Mauri Gonzalez and students Peta McEwen, Fiona Fournier and Rajeswari Bhattacharya who are currently in Grade 9 at Renfrew Collegiate Institute. The delegation shared highlights of the *Girls in Trade Program* held at Renfrew Collegiate Institute for Grade 7 and 8 girls. The highly successful two-week program was due in part to wonderful community trades women who worked with the girls on oil changes, electrical, heating and air conditioning and plumbing to name just a few. Peta, Fiona and Rajeswari shared how beneficial this learning opportunity had on each of them. The girls brought samples of their electrical and welding projects to proudly show the Board.

Chairperson W. Hewitt thanked Mr. Gonzalez for his passion for the program and students, and praised Peta, Fiona and Rajeswari for speaking so enthusiastically about their summer learning experience.

REPORTS TO THE BOARD FOR ACTION – COMMITTEES

104. Committee of the Whole – Page # 88

Vice Chairperson, S. Humphries presented the Report of Committee of the Whole from today's Committee of the Whole meeting.

MOVED BY S. HUMPHRIES, seconded by B. Morris that the Renfrew County District School Board adopts the Report of the Committee of the Whole meeting.

The motion was CARRIED

105. Program and Personnel Services Committee – Page # 89

Trustee L. Boland, Chairperson of the Program and Personnel Services Committee, presented the Report of the Program and Personnel Services Committee meeting held on September 12, 2017.

MOVED BY L. BOLAND, seconded by K. Dunsmoor-Lough that the Renfrew County District School Board receives the Report of the Program and Personnel Services Committee meeting held on September 12, 2017.

The motion was CARRIED

106. Finance, Facilities & Services Committee – Page # 90

Trustee M. Adam presented the Report of the Finance, Facilities & Services Committee meeting held on September 12, 2017.

MOVED BY M. ADAM, seconded by L. Boland that the Renfrew County District School Board adopts the Report of the Finance, Facilities & Services Committee meeting held on September 12, 2017.

The motion was CARRIED

107. Joint Session of Committees – Page # 91

Vice-Chairperson S. Humphries presented the Report of the Joint Session of Committees meeting held on September 12, 2017.

MOVED BY S. HUMPHRIES, seconded by L. Boland that the Renfrew County District School Board adopts the Report of the Joint Session of Committees meeting held on September 12, 2017.

The motion was CARRIED

108. Special Education Advisory Committee – Page # 92

Trustee K. Dunsmoor-Lough presented the Report of the Special Education Advisory Committee meeting held on September 20, 2017.

MOVED BY K. DUNSMOOR-LOUGH, seconded by B. Morris that the Renfrew County District School Board receives the Report of the Special Education Advisory Committee meeting held on September 20, 2017.

The motion was CARRIED

109. DIRECTOR'S UPDATE - **Page # 93-94**

Director of Education, P. Buffone, presented his monthly Director's Report. See Appendix "A"

110. CHAIR'S UPDATE - **Page # 95**

Chairperson, W. Hewitt, presented her monthly Chair's Report. See Appendix "B"

111. INFORMATION ITEMS

J. Laderoute, Communications Manager, announced that a free presentation by Paul Davis on social networking and online safety will be held at Fellowes High School on October 2nd.

On a motion by M. ADAM, seconded by K. Dunsmoor-Lough the meeting adjourned. Time: 5:07 PM.

RENFREW COUNTY DISTRICT SCHOOL BOARD

**COMMITTEE OF THE WHOLE
REPORT
September 26, 2017**

TRUSTEES:	Present	S. Humphries (Chair); M. Adam; L. Boland; K. Dunsmoor-Lough; W. Hewitt; D. Kaiser; B. Morris; D. Shields; N. Edge (Student Trustee); S. McCloskey (Student Trustee)
TRUSTEES:	Absent (With Regret)	
STAFF:		P. Buffone; G. Bishop; S. Blok; B. McIntyre; J. Poirier; L. Schimmens; J. Laderoute; S. McIntyre
GUESTS:		B. Baird; S. Cliche; C. Soucy (Item #3 only)

The Committee of the Whole of the Renfrew County District School Board met on September 26, 2017 and discussed the following items:

1. Joint Session of Committees Closed Session Report – September 12, 2017;
2. Audit Committee Closed Session Report – September 25, 2017;
3. FSL Program Expansion;
4. RCDSB 2017-2020 Strategic Plan; Board Work Plan 2017-2018; Work Plan for Staff 2017-2018;
5. Policy Review Committee Update;
6. Update on Provincial Assessment Results (EQAO);
7. Audit Committee Open Session Report – September 25, 2017;
8. OPSBA Update.

Student Trustees N. Edge and S. McCloskey vacated the room for the OPSBA Update discussion.

The following recommendations were made:

1. Board Work Plan 2017-2018

THAT the Renfrew County Board of Trustees approve the Board Work Plan 2017-2018.

2. Policy Review Committee Update

THAT the Renfrew County District Board of Trustees approve and adopt the Policy Review Committee's proposed revisions concerning Section D ("Reimbursement of a Board Members Expenses" and "Rates for Meals and Travel") in Board Policy 9, retroactive to September 1, 2017.

I move that the Board approve the report as adopted by the Committee of the Whole.

S. Humphries
Chairperson

ADOPTED - September 26, 2017



PROGRAM & PERSONNEL SERVICES COMMITTEE

Open Session: X

Closed Session: _____

REPORT TO BOARD

September 12, 2017

PRESENT:

Committee Members:	L. Boland (Chair), M. Adam, K. Dunsmoor-Lough, S. Humphries, D. Shields, W. Hewitt, D. Kaiser N. Edge (Student Trustee), S. McCloskey (Student Trustee)
Administration:	P. Buffone, G. Bishop, B. McIntyre, J. Poirier, L. Schimmens, S. Blok, J. Laderoute, S. McIntyre, L. Sluiman
Guests:	G. Corbin, M. Inglis-Herron, M. Ingram, S. Ward

ABSENT: (With Regrets) B. Morris

The Program and Personnel Services Committee met on Tuesday, September 12, 2017 to discuss the following:

1. Summer Programs for Students and Teacher Learning Opportunities

No recommendations were made:

Leo Boland
Chairperson

ADOPTED - September 26, 2017



FINANCE, FACILITIES AND SERVICES COMMITTEE

Open Session: X

Closed Session: _____

REPORT TO BOARD

September 12, 2017

PRESENT:

Committee Members: M. Adam (Chair), L. Boland, K. Dunsmoor-Lough, W. Hewitt, S. Humphries, D. Kaiser, D. Shields, N. Edge and S. McCloskey (Student Trustees)

Administration: P. Buffone, G. Bishop, S. Blok, B. McIntyre, J. Poirier, L. Schimmens, J. Laderoute, S. McIntyre, T. Hoffman

Guests:

ABSENT: (With Regrets) B. Morris

The Finance, Facilities and Services Committee met on Tuesday, September 12, 2017 to discuss the following item(s):

1. Year to Date Financial Status for 2016-2017.

The following recommendation was made.

1. Year to Date Financial Status for 2016-2017

That the Renfrew County District School Board receive the report *Year to Date Financial Status for 2016-2017* for information.

M. Adam
Chairperson

ADOPTED - September 26, 2017



JOINT SESSION OF COMMITTEES

Open Session: X

Closed Session: _____

OPEN SESSION REPORT

September 12, 2017

PRESENT:

Committee Members: S. Humphries (Chair), M. Adam, L. Boland, K. Dunsmoor-Lough, W. Hewitt, D. Kaiser, D. Shields, N. Edge (Student Trustee), S. McCloskey (Student Trustee)

Administration: P. Buffone, G. Bishop, S. Blok, B. McIntyre, J. Poirier, L. Schimmens, J. Laderoute, S. McIntyre

Guests:

ABSENT: (With Regrets) B. Morris

The Joint Session of Committees met on Tuesday, September 12, 2017 to discuss the following items:

1. Updated Mileage Rate & Expense Protocols;
2. Strategic Plan Update;
3. Trustee Representative on Student Senate;
4. 2017-2018 School Year Start-Up;
5. OPSBA Education Program Working Group Update;
6. OPSBA Executive Planning Meeting Update.

The following recommendation was made:

1. Trustee Representative on Student Senate

THAT the Board of Trustees appoint Kim Dunsmoor-Lough to the position of non-voting Trustee representative and Dave Shields as alternate, to the Renfrew County District School Board Student Senate for a period of one academic calendar year.

S. Humphries
Chairperson

ADOPTED - September 26, 2017



SPECIAL EDUCATION ADVISORY COMMITTEE

Open Session: x

Closed Session: _____

REPORT TO BOARD

September 20, 2017

PRESENT:	Committee Members:	K. Dunsmoor-Lough, B. Morris, C. Smith, S. McBride, S. French, L. Cobb, F. Mick-Johnston, T. Williams
	Administration:	J. Poirier, B. Smith, H. van der Mark, C. Barber, M. Blimkie A. MacDougall-Popke J. Pantuso
	Guests:	D. Root
ABSENT:	(With Regrets)	R. Bernard

The S.E.A.C. Committee met on Wednesday, September 20, 2017 and discussed the following items:

1. Overview of SEAC Handbook Procedures
2. Overview of Special Education Plan and Five Year Review Cycle

No recommendations were made.

Bill Smith
Acting-Chairperson

ADOPTED - September 26, 2017

Board Meeting

Director's Update - Pino Buffone

26 September 2017

1. **Acknowledgement of Students, Staff & School Communities:** I would like to take this opportunity to share a number of highlights from the exciting start to the new school year...
 - Shared Space Project at Whitney Public School... representatives of both the Algonquin & Lakeshore Catholic District School Board and the Renfrew County District School Board visited the renovated site of St. Martin of Tours Catholic School & Whitney Public School on 07 September 2017 to thank all students, staff and central staff for their dedication in managing this collaborative project. Although there are a few areas that are still in the final stages of the renovation – including the front entrance, gymnasium and multi-purpose room – it was an engaging, informative visit...and so wonderful to see the students, staff and school community enjoying their new teaching and learning environments!
 - New Athletic Facility at Fellowes High School... Superintendent Schimmens, Superintendent Poirier and I conducted a site visit on 18 September 2017 to discuss a number of facility-related matters and had the chance to view the new outdoor basketball and tennis court installed beside the school. The \$40 000 project was completed shortly before the start of the current school year... and received \$12 500 from the Pembroke Ski and Snowboard Club, an organization promoting fitness and outdoor activities for the community. The facility has outdoor lighting and will be monitored by security cameras. It will be open for use to the students during the day, and, to the general public on evenings and weekends.

Note: Special thanks to the staff at Renfrew County Joint Transportation Consortium (RCJTC) for their time, effort, flexibility and professionalism in coordinating our busing routes/schedules for the school year. Your effectiveness and efficiency, as well as your proactivity and responsiveness, led to a very smooth start-up to the school year!

2. **Additional Changes to Principal and Vice-Principal Assignments:** There are a few additional changes to principal and vice-principal appointments and/or transfers to start the new school year...Debbie Legault has been appointed as Principal of Admaston Public School (effective 02 October 2017) and Catherine McGregor as Vice-Principal at Valour JK-12 School (also effective 02 October 2017). Further, Tracey Stevens will be retiring at the end of the month (30 September 2017). Tracey was Principal of McNab Public School until the end of the 2016-2017 school year. She has supported the district in school- and system-level capacities this past month.
3. **Roll-out of RCDSB 2017-2020 Strategic Plan:** As noted at the Board Meeting of 29 August 2017, I am very excited and inspired by the collaborative work done with stakeholders this past school year – students, staff (academic and non-academic), federation partners, and members of the broader community in the county – with respect to the renewal of our strategic plan. It is a pleasure and a privilege, as Director of Education, to share the public document with the Board of Trustees and the public today. The strategic plan represents the Board's commitment to quality public education in the county, and, the actions described therein will 'bring the plan to life' over the next three years. I am very confident that our strategic plan will continue to move us forward as a district with respect to the achievement and well-being of students, staff and school communities.

4. **Orange Shirt Day – 29 September 2017:** On Friday, September 29th, 2017, our schools will commemorate the victims and survivors of residential schools through Orange Shirt Day...a legacy of the St. Joseph Mission (SJM) residential school commemoration event held at Williams Lake, British Columbia, in the spring of 2013. The initiative has grown from the memory of a young girl named Phyllis who wore an orange shirt to her residential school and was stripped of the shirt once she arrived at her residential school. The early fall date was chosen as it is the time of year in which children were taken from their homes and sent to residential schools. The initiative provides our students, staff and school communities an opportunity to discuss and reflect upon the impact of residential schools on our Aboriginal communities, and, to grow in our awareness, appreciation and understanding of our inclusivity practices as well as our diversity as a strength of our society...so that the lessons learned from the past can be shared with future generations.

5. **Provincial Assessments of Reading, Writing & Mathematics for 2016-2017 School Year:** The district recently received the results of the provincial assessments for primary and junior divisions, as well as Grade 9 Mathematics (applied and academic). The results of the Ontario Secondary School Literacy Test (OSSLT) were received in the spring of 2017. As is always the case, the assessments reveal areas of strength as well as areas for growth for the district. The Board Improvement Plan for Student Achievement and Well-being (BIP) developed this fall for the 2017-2018 school year will reflect the trends of the assessment data, including a continued focus on mathematics at the elementary and secondary levels through the Ministry of Education's Renewed Mathematics Strategy (RMS).

6. **Canada 150 Celebrations...continued:** As part of the continued recognition of Canada 150 this fall, the district will be participating in a creative writing challenge coordinated by the Canadian Broadcasting Corporation (CBC). The contest is open to all Canadian residents who are full-time students enrolled in Grades 7-12. Entries will be judged in two age categories: Grades 7 to 9 and Grades 10 to 12. The entries are expected to be 300-400 words in length...as the first page of a book set 150 years into the future, with the main character facing a current issue and setting the scene for how it plays out a century-and-a-half from now. The challenge is open for submissions from 09-30 November 2017.

Tuesday, September-26-17

Chair's Update

- **Congratulations to Trustee Marjorie Adam who has been elected as Vice-Chair of the Provincial Education Program Work Team. We are very proud to have RCDSB represented in another provincial avenue.**
- **On Thursday, September 7/17 I had the opportunity to visit our new partnership in Whitney with the Catholic District School Board with Director Buffone. It's exciting to see how we have come together and worked for the common good of both of our District's students. The collaboration of staff from Whitney Public School and St. Martin of Tours Catholic School has been both pleasant and exciting to see in person. I look forward to our official grand opening with all trustees once the renovations have been completed. We will officially invite the Minister of Education, Mitzie Hunter, and our retired Director of Education, Roger Clarke.**
- **It's exciting to see our new Strategic Plan formally being released today. It shows our commitment to quality education here in Renfrew County. It shares our mission and vision and remains true to our values. A special thank you to Director Buffone, our Executive team, our Communication Manager, our Director's Assistant and fellow trustees for all your work in bringing this document together.**
- **I also want to say thank you to each and every one of you for all you do for RCDSB. We all have so much to be thankful for.**

