

Administrative Procedure 500

Budgeting

Background

Renfrew County District School Board budget must address the vision, mission, priorities, key results, and strategies to be achieved, in a manner that emphasizes the wise use of resources, provides the best quality education in meeting the needs of all students in the district, at the most reasonable cost to the taxpayer.

Strategic priorities will be confirmed annually in the Strategic Education Plan.

Procedure

1. Budget planning shall be the responsibility of the Director or designate and will be initiated at a date to conform with the budget deadlines established by the board.
2. Each superintendent and principal shall prepare his/her budget by location, outlining the funds required to operate at that location, clearly establishing the relationship to the strategic priorities set by the district.
3. The Superintendent of Business shall combine the budgets by location for presentation to the Budget Committee of the board.
4. The Director will produce explicit recommendations in the presentation to the Budget Committee.

Legal Reference

Education Act S. 170; S. 252; S. 283; S. 286
Ontario Regulation 145/04—Grants for Student Needs